

Helen Sanderson Associates (HSA)
Personalisation Agenda & Individualised Budgets
Halton's Workforce & Training Programme
(Subject to adjustment by Operational Director)

Programme	Provider	Number of days	Dates	Cost (excluding VAT, materials and travel)
Awareness Training HBC Staff Service Users Carers Contracted Providers	H S A	1 design day (2 people) 5 days delivering Total: 7	2 Feb - design April 2009	£4,900
Strategic Development Project Team	H S A	1 day awareness for project team Strategy day Workforce day 2 day follow up 2 days write up Total: 8	4 th March - strategy workforce other dates to be agreed	£4,900
1. Care Managers Programme	H S A	Introduction to roles and responsibilities for care managers Decision makers day Review process Design Day Training in review process	18 th March – roles and responsibilities day 6 th April – DM day Review process	£8400

Appendix 1

		(3 days) Coaching care managers to deliver this Total: 12	Design Day – 20 th April Training – dates to be arranged Coaching days – to be arranged.	
2. Contracted Providers Development – Self Directed Support	H S A	8 presentation days with materials 12 facilitator days	Day 1 – 17 th June Day 2 – 18 th June Day 3 – 15 th July Day 4 – 16 th July Day 5 -21 st July Day 6, 7 & 8 – to be arranged Facilitator days to be arranged	£8400
3. Individual coaching and mentoring for key staff (e.g. care manager team leaders)	H S A	Total: 12	Dates to be arranged	£8400
4. Support Planners Training	H S A	Introductory day Training Course (3 days) 2 follow up days Coaching Total: 12	26 th March Training Day1 and 2 – 11 th & 12 th May; Day 3 - 1 st June	£8400

Appendix 1

			Follow up dates and coaching dates to be arranged	
5. Planning Live!	H S A	Introduction day for supporters and families 3 day Planning Live! Coaching Follow up day Total: 12 days	Intro Day – 2 nd June Planning Live, day 1 – 10 th June; day 2 – 24 th June; day 3 – 30 th July Coaching & follow up dates to be arranged	£8400
6. Support planning with older people	H S A	Development days, training and coaching to develop best practice in support planning with older people Total 12 days	Design/ Development Day – 6 th May Training days – to be arranged Coaching days – to be arranged	£8400
7. Support Planning with people who use mental health services	H S A	Development days, training and coaching to develop best practice in support planning with people who use mental health services	Design/ Development Day – 30 th April Training days – to be arranged Coaching days	£8400

Appendix 1

		Total 12 days	– dates to be arranged	
8. Individual to strategic change – learning from support plans/reviews	H S A	Introductory day Person centred reviews course (3 days) Coaching Strategic days Total: 12	9 th September Day 1, 2 & 3 – 15 th , 16 th & 17 th September Coaching & strategic dates to be arranged	£8400
9. Outcomes development and Programme management		5 days		£3500
Materials for courses and programmes	H S A Press	Providing materials for awareness days Other materials for Strategy and programmes		£1300 £7500
Material Development	H S A Press	Developing bespoke Halton materials for families and staff		£9,950
Gathering and recording stories	H S A Press	Gathering and writing up stories, and process		£9,950
Materials Design	H S A Press	Design of the materials		£9,950
Printing materials	H S A Press	Printing materials		£9,950
			Total	£129,100

Appendix 1